

RSRT Board Meeting

March 3, 2009

Conference Call

-Linda Bailen, note taker

1. Introductions: Bob Shaw-Chair; Vicki Lenz-Chair Elect; Cheryl Becker-Past Chair; Linda Bailen-Secretary.
2. Review agenda: no additions or corrections were made.
3. Review notes from Annual Meeting at WLA (<http://www.wla.lib.wi.us/rsrt/minutes/2008.pdf>): Bob noted corrections to the November 2008 business meeting minutes: spelling correction in Budget report (6); and "Digitization on Demand" program is incorrectly listed for both WAAL and WAPL. He will contact Joy with corrections.
4. Review "Officer Roles and Timeline" (see <http://www.wla.lib.wi.us/rsrt/roles.html>):
 - a. It was noted that in March the WLA program proposal forms are due for the WLA Fall conference (Vicki) and candidates will be needed for Vice Chair/Chair Elect and Secretary. Cheryl previously used the RSRT membership list and contacted possible candidates individually. Usually only one candidate is found for each opening. Cheryl noted the need for geographical diversity and the importance of recruiting people from libraries of various types. Candidates are due in July.
 - b. The newsletter will be published next week (Linda).
 - c. Additions to timeline:
 - March newsletter article about the scholarship (Past Chair);
 - May - emails sent asking for scholarship applicants (Past Chair);
 - September (mid) - application deadline. (Past Chair);
 - March and September board meetings. (Chair);
5. Review WLA Strategic Plan (see <http://www.wla.lib.wi.us/about/mission.htm>): Keep in mind that our RSRT objectives should help WLA meet these goals: After discussion it was agreed that officers will read and review the goals. Cheryl noted that our current activities (the scholarship and programs) meet the goals of WLA Strategic Plan goals (advocacy, community and education).
6. Review ideas raised at Annual Meeting:
 - a. WLA Conference scholarship:
 - Advertise in May with deadline in mid-September;
 - Newsletter article;
 - Scholarship amount will stay the same as last year (\$150).
 - b. Past Chair officer role: Bob stated that the Past Chair's experience is valuable. It was agreed that the Past Chair will be responsible for the scholarship.
 - c. Volunteers: People Pool Volunteer: Cheryl stated that we should utilize the volunteer in the RSRT People Pool. She will forward the information to Bob. One possibility would be to introduce people for WLA programs. Bob will contact her to find out what she would be interested in doing.
 - d. Resource sharing blog: After discussion it was decided that Bob will check into getting authorization to be an author in the WLA Blog. Articles would need to include labels to allow people to find articles specific to resource sharing. Each officer could submit an article 3 times a year.

7. Spring Conferences (WAPL, WAAL) RSRT sponsored programs:
 - a. WAAL, April 21-24: Eric Robinson of WiLS and Laura Rizzo, a SLIS student who also works at WiLS, will present a program titled "Digitization on Demand: ILL Operations Participating in Institutional Digitization".
 - b. WAPL, May 6-8: Bob Shaw from WiLS, Michelle Rosenberg from Winnefox Library System, and Martha Berninger from Wisconsin Reference & Loan Library will give a program on "Tracking Down Problem Requests".
 - c. Support Staff Section Conference, May 20: Program ideas are needed. Would ALA/ATA certification program be of interest? The program would be 1 hour long. Bob will contact Brigitte for RSRT pamphlets for the conference. Bob will contact Support Staff Section regarding RSRT-sponsored program.

8. Fall Conference: Vicki: Brainstorm ideas for programs: Email list and newsletter should be used to find possible. Ideas for possible programs for fall conference:
 - a. History and future of resource sharing with Peter Hamon as the speaker.
 - b. Repeat of the WAAL program "Digitization on Demand" (Bob will contact Eric).
 - c. WorldCat Local or ILLIAD program (Bob will contact Kirsten at WiLS).

9. March Newsletter;
 - a. Programs at spring conferences – Bob.
 - b. Summary of fall 08 meeting – Bob.
 - c. Mary Alice Larson article – done.
 - d. Ideas for WLA conference – Vicki.
 - e. Scholarship article – Cheryl.
 - f. New South Central Web Page – Bob.
 - g. Support Staff Section Conference – Cheryl.
 - h. Call for nomination for WLA awards ILL tip? – Cheryl.
 - i. Calendar – all of us.
 - j. Funny story.
 - k. **Always notify Brigitte when we post a new issue**.

10. Budget: 2009:
 - a. Submit 2010 budget request in October 2009.
 - b. \$100 received for 2008 operating expenses. More was requested for 2009.
 - c. 2008 fund balance was \$740.76.
 - d. Scholarship will remain at \$150 for 2009.

11. Elections: May / June (Ballot due in July).
 - a. Call for offices article will be added to March newsletter.
 - b. Ballots were due July 18 last year.
 - c. Email should be submitted to the list in May, which will leave 2 months to find candidates. Personal contact was necessary last year.

12. Review RSRT web page (See <http://www.wla.lib.wi.us/rsrt/>): After discussion it was decided that a description of RSRT should be added to the web page. RSRT description is as follows: *Serves the needs and promotes the interests of librarians and library staff involved in all types of resource sharing in all types of libraries through discussion of issues, sharing of expertise, and seeking to improve visibility and effectiveness of resource sharing services.*

Cheryl asked if there will be a Unit Advisory Council meeting this year. Chair and Vice Chair officers should attend. Bob will inquire about the meeting.

13. Assign tasks

Bob:

- a. Contact Joy with changes to fall board meeting minutes and adding;
- b. Contact Support Staff Section about May meeting in Madison;
- c. Contact volunteer to find out what she can do for RSRT;
- d. Check on Unit Council meeting;
- e. Contact Eric and Kirsten about WLA programs;
- f. Send email to list in regards to needed RSRT officers;
- g. Article for March newsletter about officers;
- h. Get info from Lisa on RSRT membership directory and send to Joy for web page.
- i. Contact Lisa about RSRT contributions to WLA Blog.

Cheryl:

- a. Send changes on list of officers and timeline to Joy for web page;
- b. Update description of duties for Past Chair;
- c. Send 2009 scholarship information to Joy for web page;
- d. Send RSRT description for web page to Bob.

Vicki:

- a. Gather WLA program ideas – deadline is the end of March.

All officers:

- a. Review WLA Strategic Plan;
- b. Write articles for newsletters;
- c. Write articles for WLA Blog (3 times per year each);

14. Meet again in August or September? – A conference call meeting will take place in August or September 2009.