

## WLA RSRT Board Meeting Minutes

August 22, 2008

Linda Bailen – Notetaker

### 1. **Welcome**

Attending the conference call meeting were: Cheryl Becker; Judy Lyons; Bob Shaw; Linda Bailen.

### 2. **Agenda**

No agenda revisions were made.

### 3. **Review notes from February meeting.**

Cheryl noted a correction to the February meeting minutes. Under #11 that “Chair and Vice Chair volunteers are needed”. This should read “Vice Chair volunteers are needed”.

### 4. **Report of the Chair.**

At the February meeting Cheryl talked about the Support Staff Section One-day Conference, Waukesha County Technical College and said that the Support Staff Section was interested in collaborating for this conference. Cheryl spoke at the conference, and was invited to write an article for “Support Lines”, the Support Staff Section newsletter. Cheryl’s program “Exemplary Public Service in a Time of change” was well attended. We were in agreement that the RSRT should keep working with the Support Staff Section.

The Roles & Timelines changes mentioned at the February meeting were made.

The Unit description is finished after it was sent to RSRT Board members for changes.

The RSRT has a People Pool Volunteer - Rebecca Dougherty. Cheryl will email her about the WLA conference and will send Bob contact information.

5. **Select RSRT Scholarship winner.** Mary Alice Larson was the only applicant for the RSRT Scholarship. She was already a WLA member, and now has been signed up for RSRT. After discussion and recommendations, Bob made a motion to give the scholarship to Mary Alice Larson. Linda seconded. Motion carried. Cheryl will contact Mary Alice. Cheryl will report on the scholarship at the fall WLA conference. To allow more time to get applications for future scholarships, Cheryl recommended that the deadline for scholarship applicants be extended. The current deadline is August 15. Since the early bird registration deadline is October 6, she recommends extending the application deadline to September 1st.
6. **Fall conference 2008.** Bob described the 3 RSRT programs at the WLA fall conference.
  - a. “Status of Standards-Based Interlibrary Loan in Wisconsin”, which will be held on Wednesday. Terry Wilcox and Bob will conduct the program about WISCAT/ILLiad requests and also discussion on ISO, Z39.50, SIP2, NCIP capabilities.
  - b. Intermingling Worlds: How Access Services, ILL, and Reference can Work Together, which will be held on Wednesday. Heather Weltin from UW Memorial Library, Martha Farley Berninger from Reference and Loan Library and Connie VonDerHeide from the Wisconsin State Law Library will conduct the program about the skills required to be an effective librarian in access services, ILL, and reference and how they overlap.
  - c. The RSRT Board meeting will be held on Wednesday at 5:30-6:30

Bob also talked about co-sponsoring of the program “The Shared Ideal: The Carnegie Libraries of Claude & Starck” which will be conducted by Sheridan A. Glen. It is a slide show of Carnegie libraries designed by the Madison architectural firm of Claude & Starck. Cheryl stated that the program co-sponsors were not listed in the daily schedules for the 2007 WLA conference, they were listed as credits at the end. The 2008 Committee hasn’t discussed this yet. Bob should feel free to bid on co-sponsoring any events if interested.

7. **2009 Conferences.** Bob is in charge of WAAL and WAPL meetings and has possibilities. He is looking for ideas (1 or 2 for each conference). The WAPL planning meeting will be at the WLA Conference. The 2009 WLA conference will be in Appleton. Brigitte will send a message by email to ask for unit contacts for the 2009 fall conference (RSRT’s is our Vice Chair). 2009 conference program ideas will be discussed at the fall 2008 conference.
8. **October Newsletter.** Deadline for the October newsletter is October 1, 2008. Since election results will be available, newsletter will be published by October 15, 2008. The newsletter should be sent to the RSRT email list and to Brigitte by separate email. The October 2007 newsletter included minutes from the fall 2006 RSRT Business Meeting, but it is not necessary to include in the following year’s newsletter. The following is a list articles needed from each RSRT Board member.

Bob – Fall conference article, report on WiLS Annual Meeting, calendar, and profile of ILL person (possibly with a picture).

Cheryl – Election information, scholarship article.

Judy – ILL tip or web site and funny story

Linda – Meeting notes, report on ILL meeting at Reference and Loan, and funny story

9. **Budget.** Cheryl reported that \$9 was spent in 2006 and \$0 was spent in 2007. \$42.66 was spent in the first half of 2008, and this may be due to conference call cost. Cheryl recommends an increase of \$100 for 2009, which would be a total of \$200 to allow for future conference calls. She will check on the 2008 expenditures. Current project money is over \$700. The scholarship money is coming from this line, so we could continue to offer the scholarship, but might consider fundraising in the future. The budget will also be discussed at the fall meeting. Judy asked if there is some type of brochure for RSRT. She will check on it and talk to Brigitte.
10. **Election.** Cheryl found one candidate for Vice Chair, but did not find a second person. She will contact the new candidate (Vicki Lenz) after the election results to encourage her to come to the November meeting at the WLA Conference.
11. **Preparation for meeting at WLA – Wednesday November 5, 5:30** - Topics will be: Conference Planning; 2008 activities; goals for 2009; scholarship winner; budget; and officer roles & duties.
12. **Assign Tasks**

Cheryl Becker, Chair: Notify scholarship winner; scholarship winner newsletter article; elections newsletter article; invite volunteer to November meeting and forward her info to Bob; agenda for fall meeting and send draft to RSRT board; request more money for 2009 Budget.

Bob Shaw, Vice Chair: Programs for fall conference newsletter article; newsletter calendar; profile of ILL person for newsletter; newsletter article on WiLS annual meeting.

Judy Lyons, Past Chair: Check on RSRT brochure; funny story newsletter article; ILL tip newsletter article.

Linda Bailen, Secretary: ILL meeting at Reference and Loan newsletter article; funny story newsletter article; and meeting minutes.