

**MINUTES OF THE MEETING OF THE
PERSONAL AND PROFESSIONAL CONCERNS COMMITTEE**

November 30, 2007

The meeting was called to order at 10:07 a.m. by K. Ross at the WLA office, Room C in Madison.

Present: Joan Behm, Joe Bongers, Jess Bruckner, Beth Carey, Pat Chevis, John DeBacher, Shirley Miller, Krista Ross, Barbara Wentzel

2) Motion by J. DeBacher, 2nd by J. Bongers to approve the minutes of the September 24, 2007 committee meeting, with the correction of removing J. Behm from the list of those present and adding B. Carey to the list of those present.

3a) P. Chevis shared the survey monkey results regarding the salary survey. Pat said she may print out the answers to the final survey question for future program ideas. It was discovered that P2C2 minutes are not up to date on the website. K. Ross volunteered to forward committee minutes to be posted to website.

3b) J. DeBacher shared discussion with Al Zimmerman (unable to attend today's meeting) regarding data collected in annual report. A suggestion from discussion was to include linkage to the job description/position classification data for the annual report.

3c) J. DeBacher presented a document he composed regarding the future of the salary survey. B. Carey stated she would check P2C2 committee history pre-salary survey. P. Chevis suggested benefits survey continue in *surveymonkey* and that the salary survey needs work.

Moved by P. Chevis, 2nd by B. Wentzel to:

- 1) Discontinue the salary survey and resurrect later if needed
- 2) Encourage additional data collection in annual report

Amended P2C2 mission statement, moved by P. Chevis and 2nd by B. Carey:

The Personnel and Professional Concerns Committee, a committee of WAPL, will provide information on personnel issues in public libraries through its contributions to publications, newsletters, and conference programs.

The amended mission statement will be presented at a future WAPL Board meeting.

J. DeBacher reported he'll submit articles for Communique.

4) Conference programs were discussed.

- K. Ross will contact someone in South Central regarding continuing education. Online training tools – OPAL, project play, SirsiDynix, and Webjunction were mentioned.
- P. Chevis mentioned progressive discipline as a topic. B. Carey will check on Marian Smith.
- J. Bruckner reported that Rachel Singer Gordon is available to come to WLA on the topic of cross-generational workplace.
- J. Bruckner mentioned a possible ‘new roundtable member’ of WLA. P. Chevis stated that WLA wants to integrate new members to WLA committees.

K. Ross will submit these conference programs through WAPL.

5) J. DeBacher mentioned that he could possibly set-up a conference call Al Zimmerman with committee members to discuss the salary survey/annual report data.

It was mentioned by P. Chevis that she will be leaving the committee due to her new responsibility within WLA. B. Wentzel also stated her term on the committee is completed. J. Behm also believes her term of service on the committee is completed. K. Ross will be contacting Rhonda regarding new committee appointments.

The next meeting date will be determined as needed.

Meeting adjourned at approximately 12:38 pm.

Respectfully submitted,
Shirley Miller (secretary for the day)