

WAPL BEST PRACTICES TASK FORCE
Workshop Planning Session
La Crosse, Wisconsin
Tuesday, Aug. 25, 1998

The group convened at La Crosse Public Library for a planning session related to the Best Practices Workshop to be held Friday, Oct. 30, 1998, at Lake Geneva at the WLA fall conference. The time is 8:30-10:30 a.m. in Glenwood C at the Grand Geneva Resort.

Attendance:

JoDon Anderson, Tom Bachman, Anita Doering, Julie Flemming, Peter Gottlieb, Sue Koehler, Virginia Schwartz

The meeting was called to order at 10 a.m. by chair Anita Doering. Peter Gottlieb introduced Kyle Krause (spelling??) as the new project archivist to replace Sally Jacobs.

WIGLHR:

Anita reviewed the status of WIGLHR to date. The round table has been approved by COO (Committee on Organization) and WLA. We will have our first organizational meeting at the WLA fall conference on Friday, Oct. 30, 1998, at 7:30-8:30 a.m. The group is open to all current WLA members. Anita passed around a newsletter she drafted to be sent to petition signers and others who may be interested in WIGLHR.

[Note: You should have all received your copy in the mail by now. Let Anita know if you haven't.]

WHRAB Mentoring Grant:

The Wisconsin Historical Records Advisory Board has submitted an NHPRC grant to provide a mentoring program around the state for public libraries, historical societies, etc., who need archival help. Peter expects to hear about this project by November.

Workshop Planning:

The manual is being printed by OWLS (thanks to Cece), and we expect completion by Sept. 18.

[Note: you are receiving your copy in the mail with this mailing; Anita will bring the rest at the workshop.]

Sue led a spirited discussion about having small group discussions during the workshop, and it was decided to dispense with the small group discussion and the ARC representative. The outline on the following page represents what the task force decided to do:

We will ask participants to fill out their answers to a question. There will be 4 different questions posed. Each questions will be written on a different color of paper and handed out at the door by task force members. It was suggested to have participants put their library name on the sheets of paper so we have a list of which libraries received the manual so we don't send a duplicate. Also, as a part of the introduction, Cece will need to stress that we have accommodated only one copy of the manual per library. We plan to have copies of the manual on the seats as people come in, or hand them out at the door with the questions.

I. Introduction (during this time the audience will write out an answer to a question we pose; we will have 4 total questions but each participant will only receive one of the 4 questions) (Cece: 5-10 minutes)

II. Manual contents - Concepts (Peter: 20 minutes)

III.

A. Presentation of "Real Life" local history collection policy and how it works (Anita: 10 minutes)

B. General questions & answers on workshop content up to this point (Anita leads: 20 minutes)

IV. Manual contents - Use of policy (Peter: 20 minutes)

V. Participants' information provided on the four questions we asked them to fill out during introduction (we wanted you to introduce this section to tell the audience what we are doing; we devised these 4 questions to generate discussion).

A. Question #1 (JoDon will "chair" this question): What do people at your library look for in terms of historical collections?

B. Question #2 (Tom will "chair" this question): What does your historical collection include?

C. Question #3 (Julie will "chair" this question): What have you most recently added to your collection?

D. Question #4 (***We need a person to volunteer for chairing this one***): What did you decide to do with your most recent acquisition and why?

VI. Conclusion and evaluation forms (Peter: 5 minutes)

The meeting concluded at 2:45 p.m. and the group toured the La Crosse Public Library.

Respectfully submitted,

Anita Taylor Doering
Chair